

4 August 2025

Dear Candidate,

Thank you for your interest in the post of trans-affirmative counsellor in our trans inclusion project.

In this application pack, you will find the job description and person

specification for the post, along with an application form to complete, a copy of the

job advertisement, our equal opportunities statement and monitoring form, and some background information about Birmingham LGBT.

The closing date for applications is 5pm on Sunday 31 August 2025. Please save your completed application form in Word format (do not convert it to a pdf) and email it, with your completed equal opportunities monitoring form to **recruitment@blgbt.org** or post or drop off hard copies at Birmingham LGBT Centre, 38-40 Holloway Circus, Birmingham B1 1EQ, marked for the attention of Chris Bourne.

Applications will be reviewed by our recruitment panel and shortlisted candidates will be invited to a face-to-face interview at Birmingham LGBT Centre shortly after the closing date.

We hope that the application pack answers any questions you may have about this position, but if you would like to discuss the position or the application process, please contact me at Birmingham LGBT by calling 0121 643 0821 and leaving your contact details with a member of the team.

Thank you once again for your interest, and I wish you good luck.

Best wishes



Steph Keeble (she/her)  
Director,

Birmingham LGBT  
  
  
A logo for a community fund

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