

8 July 2025

Dear applicants,

Thank you for your interest in the post of Domestic Abuse and Violence Support Services Team Leader (maternity leave cover) at Birmingham LGBT.

In this application pack you will find the job description and person specification for the post, along with an application form to complete, a copy of the job advertisement, our equal opportunities statement and monitoring form, and some background information about Birmingham LGBT.

The closing date for applications is 5pm on **Sunday 10 August 2025**. Please email your completed application form and equal opportunities monitoring form in Word document format to **recruitment@blgbt.org** or post or drop off printed copies at Birmingham LGBT Centre, 38-40 Holloway Circus, Birmingham B1 1EQ, marked for the attention of Chris Bourne.

Applications will be reviewed by our recruitment panel and shortlisted candidates will be invited to a face-to-face interview at Birmingham LGBT Centre shortly after the closing date.

We hope that the application pack answers any questions you may have about this position, but if you would like to discuss the position or the application process, please contact me at Birmingham LGBT by calling 0121 643 0821 and leaving your contact details with a member of the team.

Thank you once again for your interest, and I wish you good luck.

Best wishes,



Steph Keeble (she/her)  
Director,

Birmingham LGBT.